

BROMFIELD PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held in Blencogo Village Hall on Thursday 28 May 2026 at 7.43pm following the Annual Parish Meeting.

Present: Cllrs. R. Davison, W. Miller and M. Underwood.

Also Present: J. Rae (Clerk)

910/26 Election of Chair

There were no nominations for the election of Chair for Council year 2026-27. Cllr. Davison agreed to Chair tonight's meeting.

911/26 Declaration of Acceptance of Office

As no Chair was elected for the ensuing year no acceptance of office was signed.

912/26 Apologies for absence

Apologies for absence were received from Cllrs. A. Cozens and J. Lee. The reasons for absence were noted and accepted.

913/26 Declarations of interest

None.

914/26 Requests for dispensations

None.

915/26 Minutes - Meeting 26 March 2026

RESOLVED that the minutes of the meeting held on 26 March 2026 were a correct record and were signed by the Chair.

916/26 Public Participation

No members of the public were in attendance.

917/26 Reports from Outside Bodies

Cumberland Council - Cllr K. Thurlow was not in attendance

Village Hall Committee – A letter had been received thanking the Parish Council for the grant of £3500 towards the costs of running the hall.

918/26 Financial Statement

The financial statement as at 31 March 2026 had been circulated with the agenda and was noted by members. Balance 31 March 2026 - Cumberland Building Society £1,893.77. The Chair and Responsible Financial Officer were authorised to sign the accounts book for the year ending 31 March 2026.

919/26 Payments and Receipts

(a) Income Received:

Cumberland Council – Precept £7,500.00
HMRC - VAT Refund £395.07

(b) The following accounts were authorised for payment:

Clerk's account Quarter 1 2026-27	£347.18
HMRC PAYE Quarter 1 2026-27	£230.80
CALC – Annual Subscription	£233.90
Internal Auditor	£ 65.00
CALC – Training	£ 40.00

920/26 Standing Orders and Financial Regulations

The Standing Orders and Financial Regulations were reviewed with no amendments made.

921/26 Audit Financial Year 2025-26

- (a) Internal Audit Report - The internal audit had been carried out with no issues raised.
- (b) Annual Governance Statement – The Annual Governance Statement was considered. Members agreed that arrangements are in place for effective financial management and the accounting statements are prepared in accordance with Accounts and Audit Regulations. RESOLVED that the Chair and Clerk be authorised to sign the Annual Governance Statement.
- (c) Accounting Statement 2025/26 – Members agreed that the Accounting Statement represents the financial position of the parish council. RESOLVED that the Chair be authorised to sign the annual return.
- (d) Certificate of Exemption - Members resolved that the Certificate of Exemption be signed by the Chair and Clerk certifying that the Parish Council is exempt from a limited assurance review and during the financial year 2025/26 the gross income for the year or gross annual expenditure for the year did not exceed £25,000.
- (e) Period of Exercise of Public Rights – Members noted that the period for the exercise of public rights will commence on 3 June and will end on 14 July. A notice will be displayed on the parish notice board notifying electors of their rights to inspect the accounts.
- (f) Publication on website – The requisite documents will be uploaded to the parish council's website.

922/26 Planning Matters

- (a) Applications Received:
FUL/2026/0065 - Sea View, Wigton CA7 0BW
Proposal: Application for change of use from Class E (Nursery) to Class C2 (Residential Care Home)
Residents in the vicinity had raised concerns regarding the proposal. It was agreed to request some further information from Planning at Cumberland Council.
- (b) Decisions: None

923/26 Correspondence

The following correspondence received was noted:
Local Government Boundary Commission - Cumberland Ward Boundary Review - Final Recommendations
CALC/Cumberland Council Highways Event – 20 May 2026
Cumberland Council Newsletters
CALC News - January & February 2026
CALC - Neighbourhood Policing Guarantee meetings
Cumberland Council - Aspatria, Silloth Wigton & Surrounding Area TRO Review - Consultation
Silloth and Aspatria Neighbourhood Policing Pledge Meeting, Wednesday 8 July 2026 at 6pm via Teams

924/26 Highway Matters

No matters were raised.

925/26 Items for Discussion:

- **Donation Request – St Mungo's Church**
RESOLVED to defer the request received from St. Mungo's Church, Bromfield to the next meeting.
- **Purchase of Village Hall/Possible Parish Council Contribution**
RESOLVED to defer the decision on the possible contribution until it is clearer what the amount required would be.

Members noted that once the sale of the Hall has gone through the Church will receive an amount equivalent to 3/14ths of the purchase price.

■ **Update on Defibrillator at Langrigg**

Cllr Davison agreed to contact Cllr Lee for an update on the defib at Langrigg

■ **Vacancies**

No expressions of interest had been received.

926/26 Items for the Next Agenda

Donation Request – St Mungo’s Church

Purchase of Village Hall/Possible Parish Council Contribution

Defibrillators Langrigg and Blencogo

Planning Proposal - Sea View, Wigton - Application for change of use from Class E (Nursery) to Class C2 (Residential Care Home)

927/26 Date and time of next meeting

Bi monthly Meeting 30 July 2026 7.30pm in the Committee Room, Village Hall, Blencogo

The Chair thanked everyone for attending and closed the meeting at 8.33 pm